

## SERVICE PROCUREMENT NOTICE

**Title: Techno-Economic Advisor for the feasibility study of the Encroacher Bush Biomass Power Project in Namibia**

**Location: Namibia**

**1. Reference code**

2015/S 212-384003 – TA2015059 NA ITF

**2. Procedure**

International restricted tender

**3. Programme**

EU – Africa Infrastructure Trust Fund

**4. Financing**

11<sup>th</sup> EDF

**5. Contracting Authority**

European Investment Bank  
98-100, boulevard Konrad Adenauer  
L-2950, Luxembourg  
Grand Duchy of Luxembourg

<http://www.eib.org/about/procurement/calls-technical-assistance/ta2015059.htm>

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## CONTRACT SPECIFICATION

**6. Nature of contract**

Global price

**7. Contract description**

NamPower, the national power utility of Namibia, has embarked on feasibility studies with the aim to develop a Biomass power station with fuel sourced from encroacher bush. The Biomass study is jointly financed by NamPower, GEF and the Sustainable Energy for All Initiative through the EU-Africa Infrastructure Trust Fund.

NamPower has requested the EIB to procure the Techno Economic Advisory Services from companies with experience and skills in the field of Biomass Power Plants as well as sourcing and supply chain management of the biomass fuel.

The Assignment will be divided into two phases where the Tenderer will provide a common technical and financial proposal for Phase I and Phase II; but where Phase II will be considered as an option to the Phase I scope of services. It is estimated that Phase I would mobilize up to 30% of the whole assignment resources.

On conclusion of Phase I, the Client and Contracting Authority may exercise the option to award Phase II of the Assignment to the Consultant. The Client and the Contracting Authority also reserve the right to (i) not exercise the option to execute Phase II; and / or (ii) re-tender Phase II of the Assignment on a competitive basis; where neither the Client nor the Contracting Authority shall have any liability or obligation toward the Consultant in relation to the cancellation or termination of the Assignment.

The scope of services for the Techno-economic Advisor consists of a full and comprehensive Feasibility and Implementation Study, starting from a technology scoping report and ending with

the drafts of financing documents and commercial agreements (including all intermediary and auxiliary steps, tasks and reports).

The team should be composed of a Team Leader, a power plant engineer, a biomass specialist, an economist as well as electrical and mechanical engineers. The core team will be supported by short-term experts whose qualifications should include I&C and water/hydrological engineering, civil and structural engineering, geology, procurement.

**8. Number and titles of lots**

Not applicable.

**9. Maximum budget**

EUR 800,000

**10. Scope for additional services**

The Contracting Authority, in consultation with the Client, may, at its own discretion and subject to the availability of funding, extend the scope and duration of the project to cover complementary and/or additional services.

In case of complementary services, the extension shall be up to a maximum not exceeding 50% of the initial contract value. In case of additional services, such extension shall be up to a maximum not exceeding the length and value of the initial contract.

Any extension of the contract would be subject to satisfactory performance by the Contractor.

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**CONDITIONS OF PARTICIPATION**

**11. Eligibility**

Participation is open to all interested legal and natural persons - participating either individually or in a grouping (consortium) of candidates, without nationality restrictions. Participation is also open to international organisations.

**12. Candidature**

All eligible natural and legal persons (as per item 11 above) or groupings of such persons (consortia) may apply.

A consortium may be a permanent, legally-established grouping, or a grouping which has been constituted informally for a specific tender procedure. All members of a consortium (ie, the leader and all other members) are jointly and severally liable to the Contracting Authority.

The participation of an ineligible natural or legal person (as per item 11) will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.

**13. Number of applications**

No more than one application can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting an application). In the event that a natural or legal person submits more than one application, all applications in which that person has participated will be excluded.

The candidates may submit an application for one lot only, several lots or all of the lots, but only one application per lot. Contracts will be awarded lot by lot and each lot will form a separate contract. There are no restrictions as to the number of lots a tenderer may be awarded.

**14. Shortlist alliances prohibited**

Any tenders received from tenderers comprising firms other than those mentioned in the short-

listed application forms will be excluded from this restricted tender procedure. Short-listed candidates **may not** form alliances or subcontract to each other for the contract in question.

#### 15. Grounds for exclusion

As part of the application form, candidates must submit a signed declaration, included in the standard application form, to the effect that they are not in any of the exclusion situations listed in Section 2.3.3 of the Practical Guide to contract procedures for EC external actions.

#### 16. Sub-contracting

Sub-contracting is allowed, up to a maximum of 25% of the initial contract value.

#### 17. Number of candidates to be short-listed

On the basis of the applications received, between 4 and 8 candidates will be invited to submit detailed tenders for this contract. If the number of eligible candidates meeting the selection criteria is less than the minimum of 4, the Contracting Authority may invite the candidates who satisfy the criteria to submit a tender.

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### PROVISIONAL TIMETABLE

#### 18. Provisional date of invitation to tender

April 2016

#### 19. Provisional commencement date of the contract

June 2016

#### 20. Initial period of implementation of tasks and possible extension of the contract

The initial period of execution of the contract shall be of 8 months. This period may be extended, with the prior approval of the Contracting Authority. See also item 10 above.

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### SELECTION AND AWARD CRITERIA

#### 21. Selection criteria

The following selection criteria will be applied to candidates. In the case of applications submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

1) **Economic and financial capacity of candidate** (based on item 3 of the application form). In case of applicant being a public body, equivalent information should be provided.

(a) The annual turnover (*if the candidate is an individual company*) or the average annual turnover (*if the candidate is a consortium*) of the candidate must be of at least EUR 500,000 for each of the last two years for which accounts have been closed.

**Note to candidates:** *In the application form, please make sure to include the actual year for which the data is provided*

2) **Professional capacity of candidate** (based on items 4 and 5 of the application form)

(a) The number of the permanent staff of the candidate (*individual company or consortium overall*) currently working in fields related to this contract (as they are described in item 7 – “Contract Description” above), must be at least 10 for each of the last three years (2013, 2014, 2015).

**Note to candidates:** *In the application form, please make sure to include the actual year for which the data is provided*

3) **Technical capacity of candidate** (based on items 5 and 6 of the application form)

- (a) The candidate (individual company or consortium altogether) has implemented, during the last 3 years (2013 up to the deadline for the receipt of applications indicated under item 23 below), at least 3 project(s) providing services outside the European Union of a minimum value of EUR 500 000 equivalent, with feasibility studies similar to those described under item 7 - "Contract description" above, and should demonstrate that it had a participation of minimum 50% in each of the project(s) brought as reference.

**Note to candidates:** *the projects referenced must have been completed before the deadline for the submission of applications. The candidate may refer to a part of an assignment which has not yet been completed, but only in so far as that part is successfully completed and its date of completion and the candidate's contribution may be clearly identified and proven through adequate documentary evidence (such as certificates from the client). Where the projects referenced have been implemented by consortia comprising two or more of the members now associated as a consortium for this tender procedure, their respective percentages shall be added together, in order for the application to be assessed on the basis of the consortium as a whole*

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator.

If more than 8 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates must be reexamined to identify the eight best applications for the tender procedure. The only factor which will be taken into consideration during this re-examination is:

The number of projects brought as reference which comply with the requirements of criterion 3(a) above which were implemented in sub-Saharan Africa.

## 22. Award criteria

Best value for money.

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## APPLICATION

### 23. Deadline for receipt of applications

The applications must be received by the Contracting Authority no later than 17:00 hrs. CET on 13/04/2016.

Any application received after this deadline will not be considered.

### 24. Application format and details to be provided

Applications must be submitted using the standard application form (available at the following **EIB web page**: <http://www.eib.org/about/procurement/technical-assistance.htm>), whose format and instructions must be strictly observed.

Any additional documentation (brochure, letter, etc) sent with an application will not be taken into consideration.

### 25. How applications may be submitted

Applications must be submitted in English exclusively to the Contracting Authority:

- EITHER by **recorded delivery** (official postal service) to :  
**European Investment Bank (EIB)**

Ms Simona Bovha, Head of division  
SG/AS/Consultant Procurement and Contract Management (CPCM)  
100 boulevard Konrad Adenauer, L-2950 Luxembourg

- **OR hand delivered** (including courier services) to:

**European Investment Bank (EIB)**

Ms Simona Bovha, Head of Division  
SG/AS/Consultant Procurement and Contract Management (CPCM)  
100 boulevard Konrad Adenauer, L-2950 Luxembourg

The **Contract title** and the **Reference code** (see item 1 above) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the Contracting Authority.

Applications submitted by any other means will not be considered.

## **26. Alteration or withdrawal of applications**

Candidates may alter or withdraw their applications by written notification prior to the deadline for submission of applications. No application may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with Item 25. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

## **27. Operational language**

All written communications for this tender procedure and contract must be in English.

## **28. Additional information**

**This tender procedure is launched with “suspension clause”.** This entails that the award of the contract is subject to the signing of a Cooperation Agreement between the EIB, the Promoter (NamPower). The candidates interested in participating in this tender procedure must be fully aware that in no event shall the Contracting Authority be liable for any damages whatsoever including, without limitation, damages for loss of profits / costs incurred by applicant in preparing and submitting his application, in any way connected with the cancellation of the tender procedure on the ground of the “suspension clause” even if the Contracting Authority has been advised of the possibility of damages.

As such, by submitting their application, the candidate accepts in full the use of the “suspension clause” in this tender procedure as well as its possible consequences.

## **29. Date of publication of contract forecast**

31/10/2015

## **30. Legal basis**

The EU – Africa Infrastructure Trust Fund Agreement setting out the rules relating to the implementation and administration of the Trust Fund, dated 23 April 2007.